



10/02/2026

5th PSC Meeting

List of Participants

Angelo Gilles
Argo Paalmann
Anja Quandt
Esther Kreutz
Hanna Meriläinen
Hannes Anagrius
Herbert Brüning
Inga Pelsa
Kimberly Tatum
Katharina Nora Paetz
Katarzyna Kluczynska
Mads Pedersen
Olena Zinchuk
Rasmus Grelsson
Robert Bialas

1. Update Reporting – LP / REM

- Short update on the reporting situation: Project Report no. 4 is submitted.
- Many clarification questions from JS. Answers were submitted. Reply from JS pending.
- Once the project is concluded (implementation phase), there'll be a closure phase until 31.01.27. to finalize the last report.
- LP Recommendation: Partners can plan one additional month for staff costs (November 2026) exclusively for administrative tasks related to reporting (no project implementation tasks can be claimed after 31.01.2026).

Questions:

- None

2. Budget – Proposal Major Budget Shift – LP / REM

- Major Budget Shift can be proposed once during a project's lifetime. The final decision lies with the JS. REM had bilateral conversations with PP to discuss over- or underspending.

- Concerned PP: Decrease
 - > City of Riga (-17.000€)
 - > City of Norderstedt (-40.000€)
- Concerned PP: Increase
 - > HafenCity University Hamburg (+25.000€)
 - > Kausal Ltd. (+25.000€)
 - > City of Bytom (+7.000€)
- Justifications for proposed budget shifts (see slides)
- Budget Overview: Proposed Major Budget Shift (see table in the slides)

Questions:

- Aarhus: Regarding Kausal Ltd. Will this budget change allow for pushing of new ideas or is it for the backlog of existing ideas?
- Kausal Ltd.: Both – Docker Tool installation will be made easier than foreseen in the application. Feedback from the reporting from evaluation is now being implemented. Improvements in User Interface are a focus. More details will be provided. We have additional budget, but not additional time. The timeline we're working with is until end of March. We're not able to collect new ideas from cities due to time limitations of potential related implementation.
- REM: Should we discuss what Kausal should do with the additional budget?
- Aarhus: Same Question for HCU. Is the budget increase for backlog or can we expect more project lead from HCU moving forward. And: Kausal Ltd. Is most suited to know, what they can use the extra budget for.
- HCU: The Budget increase of HCU is to cover a backlog. We didn't adequately anticipate the level of administrative work. We also want to support GOA 3.3. Further question to the PP: Is there a particular form of management or partner involvement which would be requested or needed? (Aarhus responded no further wishes at this time)
- REM: Maybe it makes sense to have a call in the future to discuss the budget increase of Kausal Ltd. and possible implementations of improvements in the tool.
- Norderstedt: Is there any more need for additional budget? Kausal has a time restriction – do you have any other restrictions? There might be potentially even more budget.
- Kausal Ltd.: We can now commit to certain amount of development work until the end of march. The tool must be finalized and ready by then.
- REM: In theory if we would have more budget, do we want to have more development and change the timeline accordingly? The question arises because it wasn't known that Aarhus had submitted further ideas for the development and improvement of the tool.
- Kausal Ltd.: Our timeline is quite fixed. In theory there is the possibility of using more money for other developments.
- HCU: The timeline is inflexible. We need the finalized tool and product and guidelines to be ready by that point, because the transfer in WP3 needs to continue. Any substantial changes regarding the implementation of the tool can not be represented in our documentation or output. We would want to minimize major changes to the tool, but there might be potential to provide more detailed recommendations for further improvements to the tool, since it is an open-source tool. Maybe a detailed elaboration about how these could be achieved in the future is a possibility, so that our considerations and thoughts regarding the improvement of the tool wouldn't be lost.
- Tampere: Agreement with HCU.

- Riga: Regarding the Proposed Major Budget Shift table in the slides: Since the staff costs are calculated by round hours/round numbers, it would be better to write the numbers in the table without decimals.

Budget Major Shift: Next Steps (see slides)

Voting on the Major Budget Shift (formal vote over Zoom):

Kim HCU	Yes
Hanna City of Tampere	Yes
Inga City of Riga	Yes
Esther Kausal Ltd.	Yes
Robert City of Bytom	Yes
Herbert Norderstedt	Abstain
Rasmus Östersund	Yes
Mads City of Aarhus	Yes
Olena UBC	Yes
Hannes Uppsala Univ.	Abstain

8/10 Yes

2/10 Abstain

The decision about the major budget shift has been accepted by the majority of PP. The project will thus proceed as outlined in the next steps regarding the major budget shift.

3. Project Consortium Meeting, Bytom, Poland

Aarhus:	Only Anders will be participating from Aarhus. If there are online meetings, then further colleges could participate.
Tampere:	From Tampere it will also be only Hanna travelling to Bytom.
Robert:	We still don't know how many people will take part in the Project Consortium Meeting in Bytom, Poland. We need to reserve spaces in the restaurant and the excursion to the silver mine. The area on the photo (see slides) is a closed mining plant. Now it's a popular bouldering and climbing wall with a gym and sauna. These are available to the participants free of charge. The venue has a hotel on-site. This on-site hotel is recommended. There are alternatively also quite a few good hotels in the city centre, which are walking distance away from our venue. For more information on hotels etc., kindly turn to Bytom (Robert Bialas)

Reminder to register for the Project Consortium Meeting in Bytom until the end of the week (13.2.2026)

Registration link: <https://www.surveymonkey.com/c/jmarkq4j>

4. Any Other Business

Aarhus:	There is an invitation from the NetZeroCities Conference in Torino: Is any partner organisation planning to go and present results?
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- Tampere: We were proposing a program there together with Turku. We are not yet sure if we're accepted to the program.
- Kausal Ltd.: Kausal Ltd. is also there, but not anybody who's involved in the Climate-4-CAST
- UBC Cities: We are developing the idea of an in-person Training Module in Turku. We can cover the costs of this additional event. It would considerably help with the transfer activities. Timeframe could be end of august, beginning of September (31.08 – 04.09). Date will be confirmed. Timeframe of the event: Lunch until Lunch, one or two days. Target audience: Piloting cities, but also horizontal transfer within the partner cities. Turku is reachable by boat and by plane.
- HCU: This is a good opportunity, if you have someone else in your city or company, who you could bring to this event who is interested in the tool.

The next and final 6th Project Steering Committee Meeting will be in early autumn 2026, exact date TBC.